

THE REGULAR BAKER CITY COUNCIL MEETING WAS HELD WEDNESDAY, AUGUST 2, 2023 AT 7:00 P.M. IN THE FALLON COUNTY COURTROOM.

MEMBERS PRESENT: Mayor; Steve Zachmann, Councilors; Pat Ehret, Brittany Hoversland, Tracey Goerndt, via telephone- Mike Loutzenhiser, via telephone- City Attorney; Rich Batterman, Fire Chief; Tom Bruha, Police Chief; Justin LaCroix, Director of Public Works; Rod Morris, City Engineer; Shannon Hewson and Clerk Treasurer; Kevin Dukart.

GUESTS: Cheryl Niemerg

The Pledge of Allegiance was recited.

PUBLIC COMMENT: None

Motion by Tracey Goerndt, second by Pat Ehret to approve the Consent Agenda Minutes of July 19, 2023 and claims for July 2023 as listed. Motion Carried. All Aye.

OLD BUSINESS:

Motion by Tracey Goerndt, second by Pat Ehret to approve 2<sup>nd</sup> Reading and Adoption of Ordinance #387 an Ordinance Establishing Standards and Rule Governing Conduct of Business by Mobile Vending Units within the City of Baker. Ehret, Goerndt, Hoversland, Loutzenhiser voted aye. Motion Carried.

NEW BUSINESS:

Motion by Brittany Hoversland, second by Tracey Goerndt to approve publication of the notice of Resolution of Intent to cancel the 2023 General Election for Municipal Officials if no contested election exists. Motion Carried. All Aye.

Motion by Tracey Goerndt, second by Brittany Hoversland to close the remainder of funds within SID #33, \$1,895.12, and transfer to the SID Revolving Fund retroactive to June 30, 2023. Motion Carried. All Aye.

Discussed schedule for budget meeting with department heads. It was agreed to begin to schedule at 4:30 p.m. on Wednesday, August 9<sup>th</sup> in the Fallon County courtroom.

ENGINEER REPORT:

Shannon submitted his report on the Water Tank Hill Project, the 6<sup>th</sup> Street Water Main Project and the upcoming schedule for both Schedule I and Schedule III to begin next week.

Shannon will be working with the contractor to keep the public up to date on the need to vacate streets along the project. Fallon County is near completion of the project to restore streets east of Highway 7 and has done a great job on this project.

PUBLIC WORKS INPUT:

Rod stated that they are continuing with potholes and patching ahead of the chip seal.

Wyrick Construction has completed restoring streets on the east side and will work on some areas west of Highway 7 until the funds for this project are expended.

CLERK TREASURER INPUT:

Kevin updated the council on the SID Bond. The scheduled date to close has been moved to September 15<sup>th</sup> and the Bond, the square foot assessment estimate, will be about \$.24 per square

foot. The assessment should be ready to go to the Assessor's office by the middle of September as well.

**MAYOR INPUT:**

Steve reported that he has provided a notice to the paper on the upcoming traffic issues with the street SID. Updates will be posted to the city Facebook page as well. Steve stated that residents should be in contact with the City Office or Police Dept. with questions on the SID traffic control.

**CITY ATTORNEY INPUT:**

Rich recommended to Shannon and Justin that they include in notices to residents to use common sense regarding accessing their property during the street repair as well as to be in control of their pets as they may track oil from the streets.

**CITY COUNCIL INPUT:**

Ehret – Thank you to Tom, Rod, Justin and Shannon for all the hard work.

Hoversland – None

Goerndt – None

Loutzenhiser – Mike should be in attendance for the next meeting, August ~~19<sup>th</sup>~~ 16<sup>th</sup>.

The following payroll was approved for payment:

3561 Pattie Ehret \$310.46, 3562 Brittany Hoversland \$346.31, PERD vendor liability \$2,365.72, MPERA vendor liability \$5,417.42, Nationwide Retirement emp w/h \$600.00, Dept. of Treasury IRS emp w/h \$9,555.94, MT Dept. of Revenue emp w/h \$1,817.67, MMIA health ins. \$15,491.40, Direct Deposits: Albert Batterman \$2,881.39, Thomas Bruha \$294.29, Brenda Dietz \$1,545.73, Larry Donnelly \$1,380.53, Kevin Dukart \$1,700.96, Tracey Goerndt \$260.46, Blayne Higgins \$1,226.92, Jill Hildebrand \$697.13, Justin LaCroix \$2,060.20, Michael Loutzenhiser \$339.56, Jaramie McLean \$1,437.45, Rodney Morris \$1,919.69, Theresa Myers \$916.95, Bryan Nevers \$1,720.71, Kyle Rogge \$1,600.47, Ashley Rost \$826.06, Cody Strandbakke \$2,291.77, Anna Straub \$1,521.09, Tyler Travis \$1,740.50, Sheena Veazey \$2,090.00, Steven Zachmann \$818.95.

Total payroll: \$65,175.73

The following claims were approved for payment as listed:

Montana Board of Investments excavator pymt \$7,647.49, Dept. of Revenue 1% contractor w/h \$2,071.24, 15187 ABC Plus repairs \$187.50, 15188 Baker Metal supplies \$13.00, 15189 Batterman Law Office stipend \$2,000.00, 15190 Richard Batterman travel reimbursement \$869.69, 15191 Boss Office Products supplies \$246.96, 15192 Brosz Engineering services \$4,010.00, 15193 Carquest parts \$17.41, 15194 City of Baker petty cash – postage, dep refunds \$988.54, CNADA 2<sup>nd</sup> quarter pymt \$205.00, Dakota Pump parts \$145.00, 15197 Direct Electric services \$1,152.89, 15198 DOJ/DCI annual dues \$3,000.00, 15199 Kevin Dukart subsistence/travel reimbursement, 15200 Energy Lab water samples \$66.00, 15201 Fallon County Treasurer building maint./tipping fees/airport mills \$16,289.45, 15202 Fallon County Water District collections \$4,198.24, 15203 Farmer's Union fuel \$21.50, 15204 Brenda Flint services \$75.00, 15205 Great Plains Structures water tank parts \$2,920.00, 15206 Hawkins Inc. supplies \$4,347.42, 15207 Blayne Higgins subsistence/animal control \$183.33, 15208 Blayne Higgins travel per diem \$35.00, 15209 Insurance Store FY 23-24 renewal \$84,396.00, 15210 Jackson Group Peterbilt freight \$88.00, 15211 JK Construction pay app #3-6<sup>th</sup> St. water main project \$205,052.78, 15212 Joe Johnson parts \$431.32, 15213 KLJ Engineering LLC zoning map revisions \$571.13, 15214 Justin LaCroix subsistence/animal control \$183.33, 15215 MDU utilities \$6,778.84, 15216 Midland Implement parts \$747.01, 15217 Mid-Rivers phone services \$1,073.14, 15218 MMCT & FOA FY 23-24 dues \$100.00, 15219 Rod Morris travel per diem \$9.25, 15220 MT League of Cities & Towns FY 23-24 dues \$884.65, 15221 Bryan Nevers subsistence/animal control \$183.33, 15222 North Baker Water Dist. Collections \$12,180.49, 15223 Northwest Pipe Fittings SID #36 fabric \$3,618.56, 15224 Lisa Passmore park maintenance contract \$8,875.00, 15225 Precision Parts & Supply parts \$987.05,

15226 Reynolds supplies \$59.06, 15227 Roadrunner Performance install light bars PD \$1,013.62, 15228 Kyle Rogge travel per diem \$9.25, 15229 Rolling Rubber tire \$127.14, 15230 Scout Energy Management June operating expense \$75.98, 15231 Spiffy's services \$55.00, 15232 Cody Strandbakke subsistence/animal control \$183.33, 15233 SWS Equipment on site repairs & parts \$13,184.98, 15234 The Badlands Patriout publishing \$240.00, 15235 The Chemnet Consortium services \$180.00, 15236 US bank Voyager fuel \$3,393.06, 15237 Utilities Underground Locations locate requests \$56.42, 15238 Van Dietz Supply Co. supplies \$1,440.00, 15239 Sheena Veazey safety boot reimbursement \$109.95, 15240 Verizon Wireless cell services \$209.08, 15241 VISA postage – shop \$9.85, 15242 Wyrick Construction hot mix \$2,237.00, 15243 Yellowstone Narcotics training registration \$300.00, 15244 Steve Zachmann travel per diem \$208.29, 15245 VISA supplies – PD \$357.60.

Total claims: \$400,416.04

There having been no further business to come before the Baker City Council at this time, Motion by Mike Loutzenhiser, second by Tracey Goerndt to adjourn at 7:25 p.m. Motion Carried. All Aye.

\_\_\_\_\_ Mayor \_\_\_\_\_ Clerk Treasurer