

THE REGULAR BAKER CITY COUNCIL MEETING WAS HELD WEDNESDAY, MAY 1, 2019 at 7:00 PM IN THE FALLON COUNTY COURTROOM.

MEMBERS PRESENT: Mayor; JoDee Pratt, Councilors; Steve Fradenburgh, Steve Zachmann, Leigh Ann LaCroix and Pat Ehret, City Attorney; Rich Batterman, Director of Public Works; Luke Holistine, Fire Chief; Tom Bruha, Planning and Zoning; Mary Grube, Chief of Police; Mike Reddick and Clerk Treasurer; Kevin Dukart

GUESTS: Jim Heaton, Rich Menger, Rick and Rosella Fisher, Brenda Dietz, Kyle Shear, Robbie Christiaens, Roy Rost, Deb Ranum and Sara Robbins.

Motion by Pat Ehret, Second by Leigh Ann LaCroix to approve the minutes of the meeting of April 17, 2019 as presented. Motion Carried. All Aye.

Motion by Steve Fradenburgh, Second by Steve Zachmann to approve payment of claims for April 2019 with one correction. Motion Carried. All Aye.

OLD BUSINESS:

Motion by Steve Fradenburgh, second by Steve Zachmann to approve 2nd reading and adoption of Ordinance #383; an ordinance amending Title 17 of the Baker Municipal Code, adopting and implementing the Fallon County Lake and Lakeshore Protection Regulations to regulate the development of the shoreline of Baker Lake within the City of Baker. Ehret, LaCroix, Zachmann, Fradenburgh voted aye. Motion Carried.

NEW BUSINESS:

Rick Fisher questioned the charge for services on a weekend call out at his rental house to assist with a frozen water line and shut off valve. Mr. Fisher stated that he believed the hydro-vac and employee was not on site any longer than one hour, but he was also being billed for 3 extra hours of labor. Luke stated that this is how it was reported on the iWorQs and on the time sheets subsequently relayed to the office for billing. Luke stated however that in retrospect that the 3 extra hours should not be billed as the employees only stopped to see if any assistance was needed and did not remain at the job. Motion by Pat Ehret to charge for 1-hour labor and 1-hour labor with hydro-vac. Ehret rescinded the motion. Motion by Pat Ehret, second by Steve Fradenburgh to adjust the bill to Mr. Fisher to \$110.00; 1-hour hydro-vac with operator. Motion Carried. All Aye.

Rich Batterman reported on his conversation with officials from NRCS on the upper dam contract in respect to amending to allow another entity to be responsible for the operation. He expects to receive a reply to this request within the next several weeks.

Mary stated that she would like to defer action on the update of the Upper Dam Maintenance Plan until a Resolution can be presented at the May 15 meeting.

Mayor Pratt presented a resignation letter from Kyle Shear effective May 7th. Motion by Steve Fradenburgh, Second by Leigh Ann LaCroix to accept this resignation. Fradenburgh, LaCroix, Zachmann voted aye. Ehret abstained. Motion Carried.

The cost estimate to repair 3rd ST NW as well as to replace the water main was presented. Shannon has recommended replacement of the water main only at this time at an approximate cost of \$33,050.00 plus engineering. Motion by Steve Fradenburgh, Second by Pat Ehret to proceed with replacing this water main as above described. Motion Carried. All Aye.

Rich Batterman had suggested two changes to the Business Assistance Agreement with Runnings for administration of the Big Sky Trust Fund Grant. Rich recommended approval of the agreement with changes included. Motion by Leigh Ann LaCroix, Second by Pat Ehret to approve the above-mentioned agreement with changes included. Motion Carried. All Aye.

Two quotes for the picnic shelter FEMA Grant at the Jaycee Park were available. Graham Welding Service LLC \$38,500 not including any permits or unforeseen underground plumbing repairs and Griffith Steel Inc. \$42,000 Motion by Steve Fradenburgh, Second by Pat Ehret to approve the low quote from Graham Welding for \$38,500. Motion Carried. All Aye.

Rich stated that he should prepare a contract with Graham Welding. Commissioner Roy Rost stated that as Robbie is no longer a city employee, he believes that it would not be appropriate for him to supervise or inspect the construction on behalf of the City. JoDee stated she would contact Shannon Hewson to see if he could preform that duty as well as obtain any permits necessary. It was agreed to proceed with a contract and task order for this FEMA project.

Luke submitted a request to advertise for an operator to fill the upcoming vacancy. Motion by Steve Fradenburgh, second by Steve Zachmann to approve this request. Motion Carried. All Aye.

Motion by Steve Fradenburgh, second by Steve Zachmann to authorize the purchase of 400 tons of cold mix blacktop through Fallon County at \$34,000 contingent on 2019-2020 budget purchase direct to Century Paving. Motion Carried. All Aye.

Several larger dump trucks for sale in the region were presented. Clerk Dukart stated that although there was no budget or funds available in the General Fund due to cost savings on the recent Water Fund Capital Outlay, it may be available from that fund. Motion by Steve Fradenburgh, Second by Pat Ehret to allow Public Works to inspect any of the trucks up to approximately \$30,000 and report back at the next meeting. Fradenburgh, Zachmann, Ehret voted aye. LaCroix vote nay. Motion Carried.

JoDee requested to attend a Skills Path Professional Development Seminar June 24-25 in Billings. Registration is \$149. Motion by Steve Fradenburgh, Second by Pat Ehret to approve this request. Motion Carried. All Aye.

PLANNING INPUT:

Mary presented information on the upper dam operation procedure and history of the dam and why it was constructed for the City of Baker

Mary reported that the Port Authority has hired a consultant to complete a Feasibility Study on the issue of child care services. Mary also discussed workforce housing which is a need in Baker. These topics will likely be addressed at upcoming vision conference.

Mary stated that the Planning Department has received a DNRC Grant to update the Flood Plain map to electronic media.

FIRE DEPT. INPUT:

Tom reported that the Fire Dept. will be having an ISO Rating Audit on May 27. The last audit allowed a reduction in our fire rating thus a positive for the cost of local home owners insurance rates. Tom believes with equipment upgrades and system improvements it may be that our rating allow the rates to be reduced this time as well.

CLERK TREASURER INPUT:

Kevin reported on his recent meeting in Glendive with EPEDC. Ashley Bonamie was recently hired as the Assistant Director. The EPEDC has also relocated the office form Terry to Baker in the N'Styl building on Main Street.

Clerk Dukart also stated that he and Dale Butori attended the annual Certification Training and Machine Calibration Seminar in Miles City earlier today to prepare for the mosquito control season.

MAYOR INPUT:

JoDee reported on a meeting last month with citizens of the area East of Highway 7 and Baker Lake in regards to street improvements and possibly creation of a SID. Steve Fradenburgh added

that they were receptive to options for improvements and believes that they may present an option for the city to proceed with on their behalf.

Mayor Pratt also reported that two of the Public Work's pickups are broke down so this will be an item to address at budget time.

JoDee expressed her concern as to the conduct of City Council meetings and asked that council members be more proactive in seeking information from her or the staff prior to meeting. Mayor Pratt stated that she puts in many hours to better the City and would like more cooperation and participation from the council on these matters on the future.

CITY ATTORNEY INPUT:

Rich reported that he recently had two criminal convictions and thanked the Police Department for their thorough investigation procedures to assist on the matters. Rich suggested that he will attend the annual training in Bozeman on May 8th. This training is sponsored by the Local Government Center with subject matter relating to municipalities.

COUNCIL INPUT:

Ehret – none

LaCroix – none

Zachmann – Discussed the degradation of the cold mix placed on the street and avenue adjacent to the Catholic Church last fall. Luke stated that he is testing in that area to see if there is a water leak or excessive ground water and will report when more is known.

Fradenburgh – Steve stated that he will be unable to attend the May 15th meeting.

There having no further business to come before the Baker City Council at this time; Motion by Steve Fradenburgh, Second by Pat Ehret to adjourn at 8:40 pm. Motion Carried. All Aye.

The following payroll was approved for payment:

2990 Sara Berger \$53.18, 2991 Kent Ehret \$1,094.46, 2992 Pattie Ehret \$309.45, 2993 Maleah Graham \$253.82, 2994 Alissa Miller \$125.29, 2995 Marnie Moberg \$645.06, 2996 AFLAC emp w/h \$82.48, 2997 CBB Collections emp w/h \$381.18, 2998 Equity Management emp w/h \$428.98, 2999 MMIA health ins \$13,833.30, 3000 MT CSED SDU emp w/h \$195.28, 3001 MT Dept. of Revenue emp w/h \$2,186.06, 3002 MT CSED emp w/h \$58.18, 3003 Nationwide \$191.00, PERD vendor liability \$2,712.79, Dept of Treasury vendor liability \$11,700.34, MPERA vendor liability \$6,134.55, ACH Dustin Bachelor \$1,433.57, Albert Batterman \$2,593.95, Thomas Bruha \$226.45, Kristi Burns \$252.11, Brenda Dietz \$1,620.68, Kevin Dukart \$1,723.67, Cory Efta \$1,001.14, Steven Fradenburgh \$341.19, James Heaton \$1,618.50, Heidi Heid \$926.66, Lucas Holistine \$1,867.81, Shannon Johnson \$101.58, Justin LaCroix \$2,360.29, Leigh Ann LaCroix \$309.45, JoDee Pratt \$444.65, Angie Rabbitt \$1,929.80, Michael Reddick \$1,878.94, Daylon Richard \$1,433.60, Kyle Rogge \$1,283.67, Anna Schultz \$194.11, Kyle Shear \$1,082.95, Tricia Shipman \$1,211.40, Raney Spethman \$1,602.31, Cody Strandbakke \$1,351.75, Anna Straub \$1,332.01, Sheena Veazey \$1,400.87, Mary K Wells \$549.06, Jennefer Wheeler \$1,209.67, Steven Zachmann \$297.56.

Total payroll: \$73,964.80

The following claims were approved as listed:

12188 ABC Plus \$260.00, 12189 American Welding & Gas supplies \$11.40, 12190 B & B Septic services \$180.00, 12191 Dustin Bachelor subsistence/animal control \$183.33, 12192 Baker Metal supplies \$77.44, 12193 Basin Hydraulic parts \$138.33, 12194 Batterman Law Office stipend \$2,000.00, 12195 Lynn Beach adult ed \$100.00, 12196 Boss Office supplies \$97.28, 12197 C M Supply supplies \$412.20, 12198 Carquest parts \$110.83, 12199 Dakota Pump well #8 meter \$625.00, 12200 DNOW supplies \$97.57, 12201 Kevin Dukart subsistence/travel \$113.52, 12202

Emergency Apparatus Maintenance service-fire \$3,265.46, 12203 Energy Laboratories services \$40.00, 12204 Fallon County Times publishing \$116.10, 12205 Fallon County Treasurer maint./planning \$2,233.33, 12206 Fallon Co. Water Dist. Collection \$3,924.03, 12207 Fallon Medical Complex health fair \$140.00, 12208 Fire Works Fund donation \$500.00, 12209 Brenda Flint services \$75.00, 12210 Get'im Here meals fire training \$1,380.00, 12211 Great Plains Structures repair water tank \$47,195.40, 12212 Griffith Excavating material/haul \$17,245.50, 12213 Hawkins Inc supplies \$1,372.92, 12214 IBS Inc. supplies \$453.96, 12215 J & M Lumber supplies \$146.40, 12216 Kadrmas Lee & Jackson planning services \$379.78, 12217 L N Curtis & Sons supplies \$430.33, 12218 Justin LaCroix subsistence/animal control \$183.33, 12219 MDU utilities \$5,690.53, 12220 Mid Rivers phone service \$1,122.31, 12221 Montana Rural Water dues \$250.00, Montana Tax Foundation subscription \$60.00, Normont Equipment parts \$422.21, 12224 North Baker Water Dist. Collections \$6,148.18, 12225 Northwest Pipe Fittings supplies \$2,357.12, 12226 Petty Cash postage/refunds \$465.36, 12227 Power Plan supplies \$742.89, 12228 Prairie Fuels fuel \$124.00, 12229 Precision Parts parts \$1,526.86, 12230 Michael Reddick subsistence/animal control \$183.33, 12231 Relentless LLC training registration \$599.00, 12232 Reynolds supplies \$56.61, 12233 Daylon Richard subsistence/animal control \$183.33, 122334 Rolling Rubber tires \$34.95, 12235 Runnings supplies \$289.01, 12236 Safe Sitter supplies \$415.00, 12237 SBM supplies \$102.21, 12238 Spiffy's services \$139.52, 12239 Cody Strandbakke subsistence/animal control \$183.33, 12240 Anna Straub travel expense \$601.68, 12241 Straub Heating service \$40.00, 12242 Titan Machinery parts \$2,692.60, 12243 US Bank Voyager fuel \$4,380.44, 12244 Utilities Underground Location services \$7.85, 12245 Utility Specialties parts \$437.05, 12246 Verizon Wireless cell services \$713.22, 12247 Vermeer Rocky Mountain parts \$119.38, 12248 Wells Fargo supplies-police \$447.20, Wells Fargo supplies-shop \$311.26, 12250 Wells Fargo supplies-fire \$453.97, 12251 YANA vic wit \$446.00.

Total claims: \$115,234.84

_____ Mayor _____ Clerk/Treasurer